

3 September 2025

Notice pursuant to Section 19Q of the Mandatory Provident Fund Schemes Ordinance

The Secretary for Financial Services and the Treasury has, by notice published in the Gazette on 29 August 2025, specified 3 October 2025 from which Sun Life Trustee Company Limited (i.e. the trustee of Sun Life Rainbow MPF Scheme) must use the electronic MPF system (i.e. eMPF Platform) and the scheme administration services provided by the system operator of the eMPF Platform that are made available to the Sun Life Trustee Company Limited to perform its scheme administration functions.

The following are matters and activities that are to be conducted by the eMPF Platform:

1. processing registration of eMPF Platform for participating employers and scheme members;
2. processing enrolment in registered schemes for participating employers and scheme members;
3. processing MPF contributions and default contributions;
4. processing scheme members' investment instructions (including investment instructions on new contributions and switching instructions);
5. processing transfers of benefits within the registered scheme or between registered schemes or from occupational retirement schemes to registered schemes;
6. processing claims and withdrawal of MPF benefits;
7. processing the offset and refund of severance payments and long service payments to participating employers and/or scheme members/claimants;
8. processing of changes of participating employer and scheme member particulars;
9. giving of notices and documents to participating employers and scheme members;
10. handling of enquiry and complaint; and
11. following up with participating employers and scheme members on any unclear scheme administration instructions.

The eMPF Communication Pack has been sent to you on 23 July 2025. Please be reminded to read the Communication Pack carefully for the important notice and information regarding the onboarding of the Sun Life Rainbow MPF Scheme to the eMPF Platform:

Important Notice and Information		
eMPF Communication Pack	eMPF Webinar Registration	Notice to Participating Employers and Scheme Members
https://sunlife.co/64jk 	https://sunlife.co/o7x1 	https://sunlife.co/q1e1 

In addition, with immediate effect, the name of office building of Sun Life Trustee Company Limited has been updated from Cheung Kei Center to MU Tower. Our actual office location remains unchanged, with the address being 16th Floor, MU Tower A, No. 18 Hung Luen Road, Hung Hom, Kowloon, Hong Kong. This change will not affect the services we provide to you.

If you have any questions, you are welcome to contact our Sun Life Trustee MPF Hotline at (852) 3183 1888.

Yours faithfully,

Sun Life Trustee Company Limited

This is a computer-generated printout and no signature is required.